

DAMA International

Board of Directors Meeting Minutes



DAMA International

364 E. Main St # 157

Middletown, DE 19709

Meeting Date: 29 June 2018

Meeting Time: 6:00pm EDT

Attendees:

Board Members (voting):

- Peter Aiken, President (PA)
- Susan Earley, VP Finance (SE)
- Loretta Mahon Smith, VP Operations (LMS)
- Stacey Haurin, Presidents' Council Chair (SH)

Board Members (non-voting):

- Sue Geuens, Past President (SG)

Admin/Staff:

- Jo-Ann Sheldon, Administrative Support (JS)
- Nelson Goucher, Treasurer (NG)

Board of Advisors:

- Karen Lopez (KL)
- John Zachman (JZ)

CDMP Fellows:

- Chris Bradley (CB)
- Cathy Nolan (CN)
- Deborah Henderson (DH)

Call to Order at 6:17pm EDT

I. Roll Call

II. Approval of meeting minutes for June 15, 2018 (attached)

Motion LMS Second SE LMS:Y SE:Y SH:Absent PA:Y Passed

III. Review Agenda for any additions/updates

IV. Board Actions:

A. Approve payment of ordinary and expected expenses for July 2018.

Motion SE Second LMS LMS:Y SE:Y SH:Absent PA:Y Passed

B. Approve contract renewal for Ascendit VA for Nelson Goucher from July 1 2018 to December 31 2018 as presented.

Motion LMS Second PA LMS:Y SE:Y SH:Absent PA: Y Passed

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V. Staff Reports

- A. Admin Assistant
No Report
- B. Treasurer
Report Filed

Nelson left at 6:47pm

VI. Board Reports

A. President (Peter)

Committee volunteer requests went out on dama.org on 6/19. Volunteers have been coming in.

B. VP Finance (Susan)

Want to quantify what it costs us to do each initiative (CDMP, Memberships, etc.) in staff time, tool cost, proctorU, etc., vs. what revenue we gain from those tasks.

C. VP Online Services (Susan/Karen)

1. Data and System Architecture documentation
Asked Tony M. for this on 6/11/18. May need to create from scratch.
2. Website
Drupal updated
Moodle needs an update
Devhaus doesn't know all the integration points and cannot test patch success, just wait for error reports to fix
Devhaus paid up to 7/31, need to see if automatically renewed, or what the contract status is
3. SharePoint – looking at how to re-organize content to consolidate documents and create Board-only vs semi-public vs public access areas.

D. VP Operations (Loretta)

- GTM change to identify phone callers and transcribe – Done
- Current-state workflows needs documenting.

E. PC Chair (Stacey)

No Report

VII. Committee Reports

A. CDMP Review Committee (Chris Bradley Chair)

CDMP Committee has 3 members currently: Chris, Deborah, Cathy, seeking more.

Request a CDMPReviewCommittee@dama.org mailing list for the committee to use for internal discussion only.

Request to get CDMP committee SharePoint access to CDMP folder.

B. Central Membership Review Committee (forming)

C. Professional Organization Coordination Review Committee (forming)

D. DAMA Foundation evaluation committee (new committee request)

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VIII. Recurring Business

A. CDMP

B. DMBOK

- Chinese: DAMA China validating professional translation.
- Japanese: Final negotiations, DAMA Japan working on translation.
- Portuguese: DAMA Brasil reviewing professional translation.
- French: DAMA France working with professional translator.
- Spanish: Translation under review
- Russian and Kazakh: investigating possibilities

Suggestion: All translations should be validated by native speakers in DAMA Chapters and ensure no additional content was added during translation (ads, etc.)

IX. Old Business

A. Review any outstanding action items from prior meeting

B. Transition status – outstanding issues

Social Media – need to get more messages out

- Retweeting chapter twitter messages
- Ask PC for anything they want to promote
- DMBOK translation updates
- Future conference appearances by Board members – DMZ, etc.

C. DAMA I Election status

Nomination form opened / advertised to Chapter Presidents via email & dama.org 6/19.

Twitter notification 6/23.

Current nominations:

1 nomination for VP Professional Development

1 nomination for President

1 nomination for VP Finance

1 nomination for VP Online Services

1 nomination for VP Member Services

X. New Business

Adjournment

Motion by PA, motion passes

Meeting Adjourned at 7:16pm EDT