Call to Order 9:30am EDT
I. Roll Call – Quorum (5+) present
II. Approval of meeting minutes for September 9, 2018.
   Motion RM Second LF
   Passed by Acclimation
III. Review Agenda for any additions/updates, take things out of order
IV. Board Actions:
   A. Pay money owed to Pat Cupoli’s estate for work done on Certified Educator Program in 2010.
      Motion SH Second SE
      Passed by Acclimation
      SOW for certified educator program (22 steps, processes, templates) $6K, could pay to estate or to a scholarship
      Action Item: DH to reach out to PC family to find out how to disburse the funds
   B. Approve ordinary and expected expenses for October 2018
      Motion SE Second LF
      Passed by Acclimation

DAMA International
364 E. Main St # 157
Middletown, DE 19709
C. Governance & Ethics Officer appointment until end of 2018
Appoint Karen Lopez as Governance and Ethics Officer until the end of 2018

   Motion: CN Second: SH
   Passed by Acclimation

D. Approve Marketing Agreements to be signed
None at this time

E. Approve Affiliation Agreements to be signed
None at this time

   Action Item: LMS to contact IRMAC to discuss re-affiliation.

V. Discussion Items:
   A. DAMA I Fall Election

   Action Item: PA to give SE/LF text to post on dama.org by 9/30.

   B. CDMP

   Action Item from prior meeting: CDMP RFP
   CB to hold a meeting with committee to review requirements before RFP sent out

   C. Volunteers for sitting committees

   Action Item: RM to solicit volunteers from chapters

   Action Item: KD to solicit volunteers to be drawn from central members. SE can show KD how to do emails from CiviCRM.

   D. Chapters

   Action Item from prior meeting: Interactions with countries under US Sanctions

   IEEE provided information to PA on how they interface with organizations in countries with sanctions depending on level. Educational and Mission-driven are allowable. Financial agreements should be avoided while under sanctions. Affiliation agreement should state that the chapter is responsible for vetting according to existing rules and regulations.

   New: Foreign country bylaws issues

   New: Website services for chapter website work

   E. Marketing & Communications Services (JY)

   1. DAMA-I, DAMA I, DAMAI, DAMAi: which to use (branding)

   Action Item: JY to provide a recommendation so we can update all docs to comply
2. TDAN article (qtrly) 1200 words
   a) new chapters highlight for next article – Italy, Romania, Poland can contribute
   b) EDW (save the date)
   c) CDMP (brief update)

**Action Item:** LF/PA/LMS to work with JY on TDAN articles

3. Marketing contracts/co-marketing update
   a) CN sending to JY for twitter for conferences (official tweets)
   b) DGIQ Winter notifications

**Action Item:** SE/LF to train JY on Facebook, LinkedIn, dama.org for updates

DH left at 10:06am EDT

**Action Item:** Add to next meeting agenda 10 minutes in discussion for JY social media/marketing ideas, JY to send out summary before next meeting

4. Alternate channels for promoting conferences (sponsored conferences specifically)

**Action Item:** KL to send suggestions to JY/CN, review current agreements

JY left at 10:13am EDT

F. US Dept of Labor/O*NET request to survey members for data management position information

**Action Item:** LMS to set up meet with DOL to get more info, include SFIA.

G. DMBOK2 Image rights for for-profit use – John Webb request/ciria.org

**Action Item:** Board to establish policy for for-profit use of DAMA International IP

**Action Item:** KL to review current licensing wording for Creative Commons

**Action Item:** KL to work with PA to review current recommendation and make a recommendation that leads to a policy

H. DMBOK2 upgrade request – LMS directs SE to proceed

I. DAMA Foundation

**Action Item:** DH to lead committee to make recommendations, reporting to LMS

J. Plan for addressing GDPR

**Action Item:** KL/SE/PA to create file documenting why we don’t have a policy/Privacy officer at this time. Privacy officer is not defined in Bylaws.
DAMA International
Board of Directors Meeting Minutes

Action Item: LMS to contact Lisa Olinda / Daragh O’Brien to provide SharePoint location or to provide the documentation.

Action Item: KL to work with SE to find or create a ‘Minute Book’ for DAMA-I to hold all important legal documents.

RM left at 10:32am EDT

VI. Staff Reports
   A. Virtual Assistant (Marilyn)
      1. Membership reconciliation of CiviCRM/QBO status
   B. Treasurer (Nelson)
      1. Family emergency notification

Action Item: SE to create formal report to Board regarding actions taken over last few months to be able to create accurate financial statements for 2017 and 1Q 2018.

VII. Board Reports
   A. President (LMS)

LMS expressed gratitude for all the hard work everyone has provided as volunteers to get us to this point.

   B. Online Services (LF)
      1. Moodle status and support – upgrade done to help with timeout issues
      2. DAMA Italy chapter site – wait a week to get into October hours

Action item: LF/SE/SH to identify chapters who are hosted on dama.org platform and cost to DAMA-I, and create a plan for migrating them off to free wordpress sites. We get 8 hours per month included in support, no rollover.

Action Item: LF to contact DevHaus about rolling over unused hours.

LF left at 11:12am EDT

C. Conference Services (CN)
   1. Upcoming conferences in general

PA going to DMZ Madison, can use Stacey’s deck from DMZ Europe, if necessary. CN and/or SE can drive up as well. CN to talk to Steve Hoberman to see what is possible.

Adjournment

   Motion  SE
   Passed by Acclimation

Meeting Adjourned at 11:16am EDT