

DAMA International

Board of Directors Meeting Minutes



DAMA International
364 E. Main St # 157
Middletown, DE 19709

Meeting Date: 12/01/2018

Meeting Time: 9:00am EDT

Attendees:

Board Members (voting):

- Loretta Mahon Smith, President (LMS)
- Susan Earley, VP Finance (SE)
- Stacey Haurin, VP Chapter Services (SH)
- Chris Bradley, VP Professional Dev (CB)
- Ken Dunn, VP Member Services (KD)
- Lowell Fryman, VP Online Services (LF)
- Jerrod Young, VP Marketing (JY)
- Cathy Nolan, VP Conference Services (CN)
- Ray McGlew, Presidents' Council Chair (RM)

Board Members (non-voting):

- Peter Aiken, Past-President (PA)
- Karen Lopez, Governance Officer (KL)

Admin/Staff:

- Marilyn Sargent, Admin Support (MS)

Board of Advisors:

- John Zachman (JZ)

CDMP Fellows:

- Deborah Henderson (DH)

Call to Order 9:02 am EDT

I. Roll Call – Quorum (5+) present

II. Approval of Minutes:

A. Approval of meeting minutes for November 17, 2018.

Motion: LMS **Second:** LF

Passed by Acclimation

B. Approval of Special Meeting minutes for November 27, 2018.

Motion: LMS **Second:** SH

Passed by Acclimation

III. Review Agenda for any additions/updates, take things out of order

IV. Board Actions:

CDMP:

Action Item: KL to find a secure way to distribute CDMP test questions to review teams.

Action Item: SE to find NDA form and review with KL before giving to CB to send to all Team Leads for distribution to Test Question Committee members.

Action Item: Create list for contract negotiations regarding responsibilities and costs for exam development, operational registration and certification activities, payment model including pay-if-you-pass, recertification activities, and exam reviews.

DAMA International



Board of Directors Meeting Minutes

Motion: Accept the recommendation of the Committee to do an internally-controlled Trial with Robinson-Ryan for the DM Fundamentals V2 exam ending March 1 2019 for the Board, two chapter-hosted bootcamps and 1 university.

Motion: CN **Second:** CB

Aye: SE, CB, KD, LMS, LF, CN, RM, SH

Passed Unanimously

Action Item: SE to put the RFP responses in SharePoint for Board review.

The Board thanks the CDMP RFP Review committee for the hard work to come to this point.

Membership:

Motion: To finalize the cancelation of Premium memberships that were previously collected the following strategy will be implemented, Chapter claims for re-imbusement must be received by January 31st, 2019.

Motion: KD **Second:** SE

Passed by Acclimation

Action Item: SE to send SH and RM list of chapters mentioned in Platinum Memberships.

Action Item: RM and SH to contact chapters involved.

Motion: All members who purchased Premium memberships will be notified that unless we hear otherwise before March 31st, 2019, credit for the Chapter membership payment will be converted to Central membership, and the extra funds used to extend the membership by one year.

Motion: KD **Second:** CN

Passed by Acclimation

Action Item: KD to work with SE to send the notification out.

Motion: To approve renewal of Devhaus hosting contract for Dec. 2018-Nov.2019, including costs for a test server to migrate and upgrade the www.dama.org platform.

Motion: LF **Second:** SE

Passed by Acclimation

Motion: Create a working committee for online services, with the first priority of drafting requirements for our online presence.

Motion: LF **Second:** SH

Passed by Acclimation

Action Item: Create a call for volunteers on dama.org and to the Presidents' Council.

Note: The www.dama.org platform is versions behind for the PHP software and will be out of compliance after Dec. 31, 2018, thus not able to receive updates. Full upgrade to the latest PHP version is necessary.

DAMA International



Board of Directors Meeting Minutes

Motion: Approve ordinary and expected expenses for December 2018.

Motion: SE **Second:** LMS

Passed by Acclimation

Motion: Approve \$300 for purchase and delivery of “Little Board Book for Boards” for all current and incoming Board members as part of onboarding.

Motion: LMS **Second:** LF

Passed by Acclimation

Elections:

Motion: Invite the nominees to the next regular Board meeting on December 15, 2018.

Motion: SE **Second:** LMS

Passed by Acclimation

Tabled from last meeting:

- A. Membership in DAMA International is required to obtain and maintain CDMP Certification, through either Central Membership, or Chapter Membership. Chapter membership must be validated by the Chapter.
- B. CDMP recertification fee automatically includes Central membership.
- C. CDMP Practitioner and Master will no longer allow substitute certifications.

II. Discussion Items:

EDW Promotion: Want to promote participation a lot more than we are.

Action Item: All Board members to promote EDW personally on Twitter, LinkedIn, Facebook, and mention the DAMA discount (DAMA15) for EDW to track usage, and specifically on presentations to see.

Action Item: All Board members to promote EDW within their chapters.

Adjournment

Motion: LMS

Passed by Acclimation

Adjourned at 11:13am EST