DAMA International

Board of Directors Meeting Minutes

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Call to Order 11:10 am EDT

I. Roll Call – List

II. Approval of Minutes:
   A. Approval of meeting minutes for January 19th, 2019 and Ordinary Expenses for February 2018.
      
      Motion: LK Second: SH

   B. Approval of Ordinary Expenses for March 2018.
      
      Motion: CN Second: LK

III. Review Agenda for any additions/updates, take things out of order
   A. CB can only stay for first hour. JY had to drop off due to personal reasons. Meeting minutes for 2/2 were pushed to 3/2 meeting. Minutes were edited by SE.
   B. <>
DAMA International
Board of Directors Meeting Minutes

IV. Board Actions
A. Admin Contract Extension – LK

Motion - Extend the contract of M. Sargent until the end of 2019.

Motion: LK__  Second: _SH_
Passed by acclamation.

B. Hotel Fees approved – SH

Motion - The Board of Directors of DAMA International approves reimbursement of the hotel costs for two nights, not to exceed $550, at EDW for Anne Marie Smith in exchange for proctoring CDMP exam sessions and working the DAMA booths.

Motion: _SH_  Second: RM__

Motion – Rescind -
Motion: _SH_  Second: RM__

C. IRMAC support – SH

Motion - The Board of Directors of DAMA International reinstates IRMAC as an affiliated DAMA Chapter without any gaps in affiliation from 2015-2019.

Motion: _SH_  Second: ___RM

Motion – Table - The Board of Directors of DAMA International reinstates IRMAC as an affiliated DAMA Chapter without any gaps in affiliation from 2015-2019.

Motion: _CN_  Second: _RM_
Passed by acclamation.

D. EDW – CN

Motion - Approve the allocation of $40k for EDW travel, supplies, and marketing.

Motion: _CN_  Second: SH__
Passed by acclamation.

E. Bookkeeping Company Hire – AR

Motion - Approve budget for bookkeeping support at $2400 a month with accounting firm.
Motion: _AR_  Second: _CN_
Passed by acclamation.

V. Officer Reports
A. VP, Member Services
B. VP, Chapter Services
C. VP, Conference Services
D. VP, Professional Services

Chris gave a report on CDMP – His report is stored in the SP Site.

- Two trials/practice tests have been completed. Mexico with 42 students and Finland 32 with students. Spanish language is different than English language for terms like data wrangling, munging, etc. CB is working on the semantics. The pilot is going extremely well.
- After EDW do we have a plan to go live? LS would like to wait to make a decision. Does the board need to set aside time to take the test remotely so we have practice taking the test? CB said it was up to each board member. He gave the choice to the board member. There is a plan that CB is sticking to. It’s a nice to have, not a need to have.
- LS recommends that each board member take the exam remotely, so we can enjoy or criticize the user experience.
- CB’s main focus is to people who have created questions. If people can do both he will make it happen. CB will share with everyone on how to take the test. BOD members taking the test is a low priority in his list of tasks. KL asked about beta testing at EDW. Mention that DAMAi is beta testing these questions. ES mentioned that the ICCP beta tests were free to any test taker.
- LS said we need to have a consistent message for the nay sayers that are questioning the test and the questions. We need to have talking points for all the BoD members. Where will the certificated get stored so the members can download?
- Biggest challenge is what do we do with existing certificates? A migration is a big process. This vendor was evaluated to handle this type of process.

Action item – Send test to BOD members so they can take the test. This was proposed by LS

Action item – Lowell to get together to post CDMP article on the success of this testing. This was proposed by LS.

E. VP, Financial Services

AR would like to discuss the payment process for CDMP.

- AR would like to know which VP role is responsible for replying to the many CDMP operational questions. Response is slow or not happening.
- LS stated that AR & LK should support the CDMP operational tasks until CB and the vendor can support those tasks.
- AR suggests that LK & AR will work out these tactical issues to get them resolved with volunteers, BoD, and admin. Support staff. DAMAi will need to plan with CB who takes that
over. DAMAi is irritating our current CDMP participants because response is not happening in a timely manner.

- The participants that passed in July in Philly have not received certificates. Participants in the Mexico chapter received their certificates and Philly has yet to receive certificates for tests passed as far back as July 2018.
- Who owns customer support? Helpscout and other tasks need more support. LS stated that AR & LK should support these activities. For CDMP DAMAi will manage it tactically until the strategic direction is completed. DAMAi must catch up with many loose ends from the previous BoD.

F. VP, Operations
G. VP, Marketing/Communications
H. VP, Online Services
I. Past President
J. Presidents’ Council Chairperson
K. Governance and Ethics Officer
L. President

VI. Motion to adjourn CN___

A. Meeting ended at 1:16 pm EST ______
   Passed by Acclamation