



8/20/2019 | 5:00 pm PDT • 7:00 am CDT • 8:00 am EDT

Attendees

Board Members (voting)

- Loretta Mahon Smith, President (LMS)
- April Reeve, VP Finance (AR)
- Lindy Kresl, VP Operations (LK)
- Stacey Haurin, VP Chapter Services (SH)
- Chris Bradley, VP Professional Dev (CB)
- Frank Kadwell, VP Member Services (FK)
- Lowell Fryman, VP Marketing (LF)
- Cathy Nolan, VP Conference Services (CN)
- Jerrod Young, VP Online Services (JY)
- Ray McGlew, Presidents' Council Chair (RM)

Board Members (non-voting)

- Peter Aiken, Past-President (PA)
- Eva Smith, Governance Officer (ES)

Admin/Staff

- Marilyn Sargent, Admin Support (MS)
- LaTess Wilkins, Customer Support (LW)
- Karen Miller, Bookkeeper (MS)

Board of Advisors

- John Zachman (JZ)
- Karen Lopez (KL)
- Susan Earley (SE)

CDMP Fellows

- Deborah Henderson (DH)

Directors-elect:

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Call to Order: 5:06 pm PDT • 7:06: pm CDT • 8:06 pm EDT •

Roll Call – Conducted by LS.

Agenda Items

1. Vote to set the affiliation fee \$0 to for the chapters in 2019.
2. Determine the rules for chapters to affiliate in the upcoming election.

Meeting Notes:

- Set the affiliation fee to \$0 for all chapters.
 - If the board sets the fee to \$0, we are still in compliance according to the By-Laws.
- Loretta's original suggestion was to amend the election procedure to change the timeline dates.
 - KL didn't support the waiving of the fees.

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- LW should/could contact the chapters that haven't paid and see if they will submit the affiliation fee.
 - Either by phone or email? We don't have phone numbers for the majority.
 - JY is concerned about contacting the majority of chapters to pay. What is the goal?
 - PA would like to have more than 25 chapters voting. That number has been the historical number of chapters participating in the election.
 - LS sent a dunning notice to all the chapter BoD. It yielded additional communication from the chapters.
- LS recommends that chapters should pay the affiliation fee if they want to nominate and vote during the election.
 - We really want to work with the chapters and help them pay the affiliation fee and give a time line until the end of August.
- KL prefers not to change the definition of an active chapter.
 - We want chapters to participate and the communication for paying was not communicated properly.
 - Some chapters have not submitted the CoE for all chapter board members. LS doesn't think that all Bod should submit all the paperwork.
 - There are issues with international wires and this was an issue.
 - We haven't communicated how Paypal works with good information. One doesn't need a PayPal account to use PayPal, they can use a credit card.
- SH – we need to clarify what are the qualifications for participation in the elections. The affiliation fee is stated explicitly in the By-laws to be considered as an active chapter.
- FK – Is not opposed to an extension. FK would like as much participation as possible in the election.
- An active chapter requires the following:
 - Cannot proxy for voting in the state of WA
 - No electronic voting unless the by-laws approve it. KL – we need to change the by-laws so we can get elections voted by email.
 - At this time, no chapter is in compliance as active, according to the By-laws.
 - Last election, no data, no documents, there were also other statuses that were outside the by-laws because of barring certain chapters for various reasons.
 - SH, we fixed the data, the process has holes. A deadline is in peak holiday season has put us in this position.



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- FK – who is allowed to vote in an election? If it’s not an active chapter, then who is it? SH – forming chapters cannot vote. FK – if new, then we can allow them vote if they have supported the basic information.
- SH – chapters are submitting their paper work in a timely fashion to meet the deadlines.
- FK – Chapters that fulfill certain requirements, not CoE’s, can vote.
- SH – If a chapter was affiliated even though they did not submit all the paperwork, they are still considered affiliated.
- KL – Active chapters have to active by Jan. 1st of the election year. Can we also add anyone else who has paid the affiliation fees? The elections calendar should say take the chapter list from the Jan. 1st plus the chapters that have newly affiliated as the list of active chapters. Any new chapter doesn’t have to pay the affiliation fee the first year. As of Jan. 1st the fee this year was \$0.
- LS – If the chapters pay their affiliation fee by Jan. 1st, 2020, then they can vote in the 2020 election.
- Chapters Affiliated and Active as of January 1, of the election year or have been newly affiliated by August 15th of the election year will be considered active and able to vote and nominate.

Action items	Person responsible	Deadline
Draft talking points for new rules for voting	LS	8/25/2019

Motion: Chapters Affiliated and Active as of January 1, of the election year or have been newly affiliated by August 15th of the election year will be considered active and able to vote and nominate.

Proposed __JY__ Second_SH

All voted affirmative

- Loretta Mahon Smith, President (LMS)
- Stacey Haurin, VP Chapter Services (SH)
- Frank Kadwell, VP Member Services
- Jerrod Young, VP Online Services (JY)
- Ray McGlew, Presidents’ Council Chair
- Lindy Kresl, VP Operations (LK)

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Passed

Motion to adjourn RM

Meeting ended at 6:46 pm PDT