

DAMA International



Board of Directors Meeting Minutes

11/16/2019 | 8:00 am PST • 10:00 am CST • 11:00 am EST • 4:00 pm UTC -8 hours-London

Location | GoToMeeting

Attendees

Board Members (voting)

- Loretta Mahon Smith, President (LMS)
- April Reeve, VP Finance (AR)
- Lindy Kresl, VP Operations (LK)
- Stacey Haurin, VP Chapter Services (SH)
- Chris Bradley, VP Professional Dev (CB)
- Frank Kadwell, VP Member Services (FK)
- Lowell Fryman, VP Marketing (LF)
- Cathy Nolan, VP Conference Services (CN)
- Jerrod Young, VP Online Services (JY)
- Stacy Haurin, Acting Presidents' Council Chair (SH)

Board Members (non-voting)

- Peter Aiken, Past-President (PA)
- Eva Smith, Governance Officer (ES)

Admin/Staff

- Christine Ruddy, Admin Support (CR)
- LaTess Wilkins, Customer Support (LW)
- Karen Miller, Bookkeeper (KM)

Board of Advisors

- John Zachman (JZ)
- Karen Lopez (KL)
- Susan Earley (SE)

CDMP Fellows

- Deborah Henderson (DH)

Directors-elect:

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Call to Order: 9:05 am PST • 10:00 am CST • 11:00 am EST • UTC -8 hours-London

Roll Call – Conducted by LS

Approval of Minutes

- Approval of meeting minutes for September, 2019

Motion: _ LK_ **Second:** FK_

Motion passed by acclamation.

- Approval of meeting minutes for October, 2019

Motion: CB__ **Second:** _LK

Motion passed by acclamation.

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Agenda Items

1. Open the meeting, roll call
2. Approval of Minutes
3. Motions
4. Board Reports
5. Old Business – New Business
6. Process check & close the meeting

Old Business

1. Approve September BoD Meeting Minutes
2. Approve October BoD Meeting Minutes

New Business

1. Trademark issue
2. Elections
3. Website issues
4. Backup & Shutdown Mike 2.0 Website Discussion
5. RACI for Contractor Staff
6. Raised \$10K for the DAMA Chile Chapter
7. Inaugurated DAMA Ecuador

Action items (yellow means complete)

	Person responsible	Deadline
Start discussion of industry /domain chapters	LS & SH	10 Nov 2019
Schedule a meeting on sanctioned and embargoed policy	ES & SH	14 Dec 2019
Email a letter absolving people and chapters of Ethics concerns	LS	25 Nov 2019

Discussion Points:

- SH would like to extend the deadline for the affiliation agreements to April 1st, 2020.
- Priority to hire a Project Coordinator with Website expertise to support JY and the website development.
- Proceed with identifying 0365 support in whatever engagement that needs to be evaluated. KL will provide a list of vendors.
- RACI should have a chapter admin and roles and responsibilities. Should we include the chapter admin? As we grow the chapter base there will be a volume of activity.
- A good month for Chapter Services, PA helped raise \$10K for the Chile chapter.

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- LS travelled to Japan and had a very productive visit.
- Anyone who wants to contribute to the next TDAN article send the information to LF and LS.
- An update about DAMA Awards is needed. Do we need volunteers to help CN? We do indeed need to help CN with the awards committee.
- For each board meeting we do a finance check and review what bills have been paid.

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Board Motions

The BoD of DAMA International empowers our lawyer from COJK for Trademark and Intellectual Property (IP) to communicate our position to EWSolutions.

Discussion: Please have Chris send an email to Annemarie Smith as a courtesy.

Motion: LS **Second:** CB

Passed by acclamation.

The deadline for compliance with active chapter status with the published bylaws for the 2020 election participation and eligibility will use April 1st, 2020.

Motion: SH **Second:** FK

Passed by acclamation.

Officer Reports –

- VP, Financial Services
 - Devhaus update – bill is paid
 - Filed the taxes and utilized Karen Miller our bookkeeper
 - We need to change the date to file taxes to April
 - End of year financial reports will be reported out in Jan. 2020
 - 2020 budget needs to be reviewed, a Dec draft makes sense. This will be added to the 12/14/2020 board meeting

- VP, Member Services

Membership newsletters

Coordinating with JY on the new website platforms

- VP, Chapter Services
 - Onboarding of regional coordinators – going well
 - Will meet with new VP in the next coming weeks and he can know all the gaps
 - Invite him to the December board meeting, must sign the code of ethics
 - By-laws review and letters of intent are added to the website
 - Forming chapter webpage is still in flux
 - Sent out the spreadsheet for the Affiliation agreements

- VP, Conference Service

- VP, Professional Services

- VP, Operations

- VP, Marketing/Communications

- VP, Online Services

- Chapter updates for the website
- Reword and rework the DMBoK webpage

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- Scheduled a online services committee meeting – action items are in SP
- The Italy website is not hosted on DAMA.org
- The Houston Chapter website is still hosted on DAMA.org – it is wordpress and can be converted to any host
- Schedule a meeting and demo for the Starchapter software – we need the current active member count
 - Starchapter supports 3 of the active DAMA chapters
 - DAMA Philly has not approved Starchapter hosting because of privacy concerns
 - Blogging and external data interfaces to third party sites (RR) back to the DAMA website is out of their functionality
 - FK doesn't want to proceed with Starchapter
 - LS supports Salesforce in the cloud, JY also supports SF in the Cloud
 - Mike2.0 is back up and running – minus the issue to invite friends
 - DAMA.org has limited support based on deprecated software
- Past President
- Presidents' Council Chairperson
- Governance and Ethics Officer
- President

Motion to adjourn _FK_

Meeting ended at 10:08 am PST