

2020 DAMA-I Board Elections Process

Objective: to codify a formal process as described by the DAMA-I Bylaws and Handbook

Values: DAMA International values transparency, collaboration, and availability of processes and data.

Table of Contents

Context.....	1
Process Goals.....	1
Assumptions.....	2
Election Committee.....	3
Governing Guidance	3
Committee Composition	3
Process	3
Elections Calendar.....	4
Attachment 1: Last used candidate vetting email	5
Attachment 2: List of Eligible Voting Chapters	6

Context

This process is guided by the governing Bylaws Version 6.00 (dated 30 May 2020) and specifically bylaws section 3.9.4.

Process Goals

In accordance with the values expressed above, the goals of the process are:

1. Transparency – a clearly written and easy to follow process will facilitate implementation and eliminate uncertainty about the annual elections. This is a primary mechanism for Chapters to influence DAMA International.
2. Collaboration – our Data Management community’s health is strengthened by collaboration within and among various groups and collectives, it is our goal to have as much participation in the process believing this participation strengthens our community.
3. Availability of processes and data – supporting collaboration is the process of making elections process and data publicly available throughout the process.

Positions:

Per bylaws section 3.7.1

3 positions are open for Cycle 1 (terms starting 2021)

- President
- VP Member Services
- VP Online Services

3 positions will be open for Cycle 2 (terms starting 2022)

- VP Financial Services
- VP Conference Services
- VP Marketing & Communications

3 positions will be open for Cycle 3 (terms starting 2023)

- VP Operations
- VP Chapter Services
- VP Professional Development

Terms:

Officer terms will begin 1 January 2021 and end three years after.

Voting:

Voting is by chapter and governed by the bylaws section 3.7.

Assumptions

See bylaws section 3.6

The Presidents' Council Chair election is the responsibility of the Presidents' Council and therefore is not addressed in this document.

Winners will be determined by nominees who receive the most chapter votes.

Chapter votes will be published.

Election Committee

GOVERNING GUIDANCE

See bylaws section 3.9.4

COMMITTEE COMPOSITION

The election committee shall consist of two statutory positions:

Past President (Chair)

Presidents' Council representative

Lifetime Advisors: Karen Lopez/John A. Zachman

and

1 member of the Board of Directors

1 central member

Process

1. Publish the DAMA-I Elections Calendar on the website.
2. Announce "Election Committee."
3. Publish any term limits or other constraints for existing board members.
4. Publicize and solicit nominations / validate nominations as they arrive. Clerical support will a) validate chapter eligibility to submit a nomination and b) confirm each nomination with the nominator as well as the nominee.
5. Collect bios and statements for validated nominees for participation of election
6. Publicize ballot and the Candidates Forum.
7. Participate in Presidents' Council meetings where candidates can discuss their background and platform with Chapters.
8. Manage the voting process – all Election Committee members will have access to the voting configuration and data during the vote.
9. Eligible Chapters will have at least 30 days to consult with their respective chapter leadership and members to fully consider their vote

10. Close the voting process and submit the results to the DAMA-I Board of Directors, including:

- Total votes cast
- Individual chapter votes
- Blank votes (did not vote or voted blank)
- Abstain/Present votes

Votes will be recorded in DAMA-I minutes and posted on the website.

Elections Calendar

Date	Event	Completed
1 May 2020	Identify PC and central member committee members	
1 June 2020	Publish elections process	
1 June 2020	Publish committee members to website	
1 June 2020	Publish elections calendar	
1 June 2020	Publish any term limit constraints for existing board members	
1 June 2020	Publish list of eligible voting chapters	
1 June 2020	Publish term limit constraints for existing board members and any other considerations	
1 July 2020	Nominations process open for active chapter nominations	
1 September 2020	Complete nominations solicitation	
1 October 2020	Complete nominee validation/vetting	
1 October 2020	Publish ballot	
31 October 2020	Complete PC meetings for candidate Q&A Forum	
1 November 2020	Balloting Begins	
1 December 2020	Voting closes and results are announced shortly after	

Attachment 1: Last used candidate vetting email

Dear [NOMINATOR],

Thank you for participating in the DAMA-I elections process. I am writing as Elections Committee Chair to communicate about your recent nomination. Please verify affirmatively that:

1. [NOMINEE] was nominated by you [NOMINATOR] for [POSITION]
2. [NOMINEE] was a member your [CHAPTER] chapter
3. [NOMINEE] has served one full term on the board of DAMA [CHAPTER]

The next step is to request that you to please communicate a hold-the-date message to your chapter constituents and the nominee. The President's Council has scheduled a virtual meeting on Oct 17 10-11:30 am EDT (UTC-4). The purpose of this meeting is to:

Ballots will be available 1 November midnight UTC.

Voting will close 1 December midnight UTC.

The process will proceed guided by the calendar below:

Calendar

Date	Event	Completed
1 June 2020	Deadline new chapters to be in active status	
1 June 2020	Publish draft DAMA-I Elections Process/calendar for comment	
1 July 2020	Complete elicit and incorporate feedback cycle from the PC	
1 July 2020	Publish DAMA-I Elections Calendar	
1 August 2020	Nominations process open for active chapter nominations	
1 September 2020	Complete nominations solicitation	
1 October 2020	Complete nominee validation/vetting	
1 October 2020	Publish final list of eligible voting chapters and ballot	
1 October 2020	Complete PC meetings for candidate Q&A	
1 November 2020	Balloting Begins	
1 December 2020	Voting closes and results are announced shortly after	

Attachment 2: List of Eligible Voting Chapters

This list was provided by the VP Member Services and is cut and pasted directly from the DAMA-I Sharepoint site at:

https://damaint-my.sharepoint.com/:x:/r/personal/peter_vieveen_dama_org/_layouts/15/guestaccess.aspx?e=4%3ADWEYgh&at=9&share=Eb-yoAo5NqNKqB1Kkod9puMBEPpviWkS3Lhf4JMS1Ofvwg

DAMA Central Ohio (Buckeye)
DAMA Chicago
DAMA Georgia
DAMA Houston
DAMA Kansas City
DAMA Indiana
DAMA Iowa
DAMA Midsouth
DAMA Minnesota
DAMA National Capital Region
DAMA Philadelphia
DAMA New England/Boston
DAMA New York Capital Region
DAMA New York City
DAMA North Texas
DAMA Phoenix
DAMA Puget Sound/Washington
DAMA Rocky Mountain
DAMA Wisconsin
DAMA Nebraska*
DAMA South Africa
DAMA Brasil
DAMA Chile
DAMA Colombia*
DAMA Mexico
DAMA DACH (Switzerland)
DAMA Finland

DAMA France
DAMA German
DAMA Iceland
DAMA Italy
DAMA Poland
DAMA The Netherlands
DAMA Spain
DAMA United Kingdom
DND-DAMA Norway
DAMA Calgary
DAMA Edmonton
IRMAC
DAMA Australia
DAMA Japan
DAMA Korea