

DAMA International

Board of Directors Meeting Minutes



3/14/2020 |

Location | GoToMeeting

Attendees

Board Members (voting)

- Loretta Mahon Smith, President (LMS)
- April Reeve, VP Finance (AR)
- Lindy Kresl, VP Operations (LK)
- Peter Vieveen, VP Chapter Services (PV)
- Chris Bradley, VP Professional Dev (CB)
- Frank Kadwell, VP Member Services (FK)
- TBD, VP Marketing
- Cathy Nolan, VP Conference Services (CN)
- Jerrod Young, VP Online Services (JY)
- Tony Mazzarella, Presidents' Council Chair (TM)

Board Members (non-voting)

- Peter Aiken, Past-President (PA)
- Eva Smith, Governance Officer (ES)

Admin/Staff

- Christine Ruddy, Admin Support (CR)
- LaTess Wilkins, Customer Support (LW)
- Karen Miller, Bookkeeper (KM)
- Michael Aiello, Project Coordinator (MA)

Board of Advisors

- John Zachman (JZ)
- Karen Lopez (KL)
- Susan Earley (SE)

CDMP Fellows

- Deborah Henderson (DH)

Directors-elect:

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Call to Order:

Roll Call – Conducted by LS

Approval of Minutes

- Approval of meeting minutes for February 2020

Motion: FK **Second:** TM

Agenda Items

1. Open the meeting, roll call
2. Approval of Minutes
3. Motions
4. Board Reports

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5. Old Business – New Business
6. Process check & close the meeting

Old Business

1. None

New Business

1. Approve the February Minutes
2. Law firms

Board Motions

No motions at this meeting.

Officer Reports –

- VP, Financial Services
 1. no report

- VP, Member Services
 - Priority items are voting rights for central members, member survey.
 - Working on online survey in SurveyMonkey.
 - OPS will send out the invite for a demo of Silkstart. What is the best time for a demo? Demo will be on Friday, March 20th, 2020 at 4:00 PM Saturday, Coordinated Universal Time (UTC) or 9:00 am or 10:00 am PDT.

- VP, Chapter Services
 - Spain is now a live chapter. CoE from each board member is not received yet. We have filed the affiliation documents that were sent to OPS.
 - There is a life cycle diagram for chapters. KL states it is maybe somewhere on SP. PV has spoken with Chris on some of these issues. PV will reach out to KL. This work should also be added to the DAMA handbook. This was given to the Regional Coordinators as well.
 - LS recommends a meeting with the Regional Coordinators.
 - Contacted a Dutch lawyer who have knowledge of the US/Russia embargos, etc. KL states there was research previously created. Please send any information about this work to PV.
 - All board reports should be marked as confidential and internal use only. Everyone please add a comment in the header or footer.

- VP, Conference Service



- We paid \$200 as a result of canceling materials for EDW. We were able to cancel everything for EDW.
- Does Dataversity charge for the virtual events?
- DAMA should have a live event to sharing our promotional news. We should not use Dataversity constraints as our constraints.
- VP, Professional Services
 - There will be an online training session as part of the Virtual EDW.
 - Three new exams are ready to be given to the community
- VP, Operations
 - Legal issue with EWSolutions
 - Law firm is moving to take down the CDMP site created by EWSolutions
 - No update yet if that was successful
 - Meeting set up with Australian firm to review questions about the RR Contract
 - Selected law firm from Australia
 - Signed master services agreement and filed
 - Selected law firm for US that specializes in software agreements
 - Check on security for recordings of minutes...who has access to the SP group for Ops? (To do).
- VP, Marketing/Communications
 - No report – still open. Lindy will send possible name for this VP
- VP, Online Services
 - No report -
- Past President
 - Coronavirus is a looming issue and could cause us risk within our revenue stream
 - DAMA should plan for the future stream to be diminished. AR will work on planning for future.
 - PA should send an email to AR.
- Presidents' Council
 - PC meeting was held and CDMP was the topic of that meeting.
 - PV kicked off the bylaws review for the chapter presidents and regional coordinators. Requested feedback from the chapter presidents
 - Expectations for updates from board members to be given this Sunday on the virtual meeting.
 - Any board members who want something communicated, reach out to TM and he can add it to the agenda.
- Governance and Ethics Officer



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- Posted bylaws on the slack channel last week. Only received one comment from Latin American regional coordinator
- LA Regional coordinator thought this was a template for other chapters to use.
- Review the recording of the bylaw discussion. LK will share the link to the meeting in the meeting minutes.
- Goal is to publish the bylaws shortly after the Virtual EDW meeting review.
- Please create the cliff notes of the bylaws so that people can easily understand what the changes were.
- KL recommends that we spend considerable time on the chapter sections of the bylaws. Bylaws should not harm the chapters. Start at the overview and then review the chapter sections in detail.
- President
 - LS is planning on a meeting on Friday/Saturday for virtual EDW.
 - Set windows of one ½ hours for productive discussions.
 - For bylaws review, we need two sessions for a total of three hours.
 - AR wants the board to approve a budget. Everyone needs to contribute their budget. LS states that all the items have been included in the budget.
 - KL states that approving the budget is premature.
 - KL desires an actual agenda with time slots for the virtual EDW meeting.

Motion to adjourn _TM_

Meeting ended at 5:04PM UTC